

# Town of Nepeuskun

Winnebago County, Wisconsin

PROCEEDINGS OF THE NEPEUSKUN TOWN PLAN COMMISSION REGULAR MONTHLY MEETING HELD MONDAY, July 12, 2021.

Phone-in operation was verified, and Chairman Bahn called the meeting to order for the Nepeuskun Town Plan Commission at 7:00 PM at Nepeuskun Town Hall

Chairman Bahn informed all in attendance that the agenda was not posted to the website by our webmaster. Chairman Bahn contacted the Town Attorney prior to the meeting and the attorney stated that we were OK to have the meeting as scheduled. Secretary DeVries certified the meeting notice was emailed to Terry and Melissa for online posting and email list distribution on 7/9/2021. It was posted physically at the Town Hall on 7/10/2021.

Roll call was taken; all members were present: Chairman Ron Bahn, Vice-Chairman Brett Helmbrecht, Robert Zache, Scott Schuster, Fred Krahn, Aaron Grove (remotely) and Secretary Jeremy DeVries. Two members of the community were also present.

Motion was made by Member Zache to approve the agenda for the July 12, 2021 meeting with a second by Vice-Chairman Helmbrecht. Motion carried unanimously.

Motion was made by Member Zache to approve the minutes for June 14, 2021 meeting with a second by Vice-Chairman Helmbrecht. Motion carried unanimously.

Public Comment:

- None

Member Zache gave an update regarding Town Board Action. Some items of note included.

- The Town Board agreed to the contract with Northeast Asphalt for Grams Rd Reconstruction.
- The Town Board approved the renewal for retail alcohol licenses for Arnie's 2 LLC and Vines and Rushes Winery.
- The Town Board approved bar tenders licenses.
- The Town Board looked into a possible fence at 892 Rush Lake Loop Rd to satisfy citizen complaints.
- The Town Board approved revised Darlene Wagner CSM Land Division Consolidation.
- The Town Board approved renewal of a conditional use permit for Jeffery and Olivia Harrick.
- The Town Board approved the per diem changes for the Town Planning Commission.
- The Town Board adopted changes to the Municipal Code.
- The Town Board approved a culvert replacement at the intersection of Rush Lake Drive and Morrissey Road.
- The Town Board approved the use of Cedar Corp to provide municipal code services.

The Town Planning Commission was introduced to Jeff Kussow of Cedar Corp. His title is Code Administrator. Some topics discussed with Mr. Kussow included:

- Introduction and his role regarding zoning administration for Nepeuskun.
- Review of possible application forms to use moving forwards. The Town Planning Commission is allowing Mr. Kussow to use his professional judgment in selecting forms that will best serve the town.
- Reviewed current fence regulations and how they affect the possible fence build at 892 Rush Lake Loop Road to satisfy multiple citizen complaints. It was decided that this issue is not a Town Planning Commission issue and it will be sent to the Town Board.
- The Town Planning Commission discussed land division, consolidation, conformity and access using the Blackburn-Langeberg-Hughes example. Mr. Kussow will look into the Lot 1/Out Lot 1 recommendation that he presented to see if it will work.

Ken Jaworski of Cedar Corp gave an updated to the Town Planning Commission regarding the Farmland Preservation/Comp Plan update process.

- As it currently stands the County is not willing to make changes to the previously sent map.
- Chairman Bahn will be writing a letter to Tom Eagan to see if he can get the county to change their mind, and approve the new map. If not, the map will remain as previously sent.

Member Zache made a motion with a second by Chairman Bahn to approve zoning permit 07-2 for Hydroseeding Unlimited LLC including the four staff recommendation that are spelled out in the documentation. Motion carried unanimously.

Member Zache made a motion with a second by Vice-Chairman Helmbrecht to approve site plan 08-21 (Calvin Lemley). Motion carried unanimously.

A reminder was given by Chairman Bahn to submit per diem and expense claims to Town Clerk.


#### Future Agenda Items

- Farmland Preservation update

August meeting date was established: 7:00 PM on August 9, 2021 at Nepeuskun Town Hall.

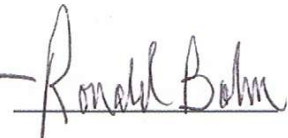
Motion was made by Member Zache and second by Secretary DeVries to adjourn. Motion carried at 9:03 PM. Motion carried unanimously.

Respectfully submitted,



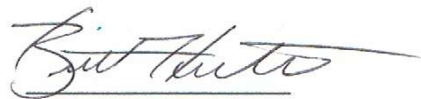
Jeremy DeVries

Secretary



Ronald Bahn

Chairman



Brett Helmbrecht

Vice-Chairman