

## **TOWN OF NEPEUSKUN**

### **WINNEBAGO COUNTY, WISCONSIN**

#### **PROCEEDINGS OF THE NEPEUSKUN TOWN PLAN COMMISSION MEETING HELD ON NOVEMBER 5, 2012, AT 7:20PM AT THE TOWN HALL, 1475 COUNTY ROAD E.**

Chairman Robert Sillanpaa called the meeting of the Nepeuskun Town Plan Commission to order at 7:20pm at the Nepeuskun Town Hall, 1475 County Road E. Other members present; Karen Bartels, Michelle Prellwitz, Jim Heise, Dennis Miller, and Paul Resop. Andy Seaman was absent. Several members from the community were also present.

Secretary Prellwitz certified that official notice of the meeting was posted within the Town on Saturday, November 3, 2012, at 10:00am.

Paul Resop moved to approve the Agenda as printed. Second by Dennis Miller. Motion carried unanimously.

Jim Heise moved to approve the October 1, 2012, Regular Monthly Meeting Minutes as read and printed. Second by Karen Bartels. Motion carried unanimously.

Public Participation: None

Report on Town Board Action: Jim Heise reported approval of the Farmland Preservation Ordinance.

A review and recommendation was made to the Town Board for a Conditional Use Permit and Land Division/Consolidation Application for Mark, John, and Daniel Schuster, property tax parcels #0140058 and #0140059. Karen Bartels moved to approve recommendation to the Town Board that proof of ownership be documented to include Mark, John, and Daniel Schuster as trustees on the trust. Second by Secretary Prellwitz. Motion carried unanimously. Karen Bartels moved to approve recommendation to the Town Board that an updated Certified Survey Map be provided to include farm tracts and available remaining permitted buildable lots. Second by Chairman Sillanpaa. Motion carried unanimously. Karen Bartels moved to approve recommendation to the Town Board that remaining farm buildings would be designated for farmland

use only. Reference made to Town Municipal Code 5.10.21. Second by Chairman Sillanpaa. Motion carried unanimously. Dennis Miller moved to approve recommendation to the Town Board for the Certified Survey Map subject to the approval of the Land Division/Consolidation Application. Second by Paul Resop. Motion carried unanimously.

A review and recommendation was made to the Town Board for a Land Division/Consolidation Application for DeWayne Krause, property tax parcel #0140068. DeWayne Krause was present at the meeting and explained to members that he had a 23.4 acre parcel that he planned to divide three acres where the existing house and pole buildings were located on the property and create a new 20 acre parcel for his daughter to build a new home on. Dennis Miller moved to approve recommendation to the Town Board for the Land Division/Consolidation Application for DeWayne Krause. Second by Karen Bartels. Motion carried unanimously. DeWayne will need to confirm with the Town Board whether the existing driveway will be used as a common driveway with an easement or if a new driveway will be constructed where a permit will be necessary. A Certified Survey Map will need to be submitted to the Town Board confirming DeWayne's expressed intentions presented at the meeting.

Town Board Chairman, Ron Bahn, commented that copies of Applications, Certified Survey Maps, and Preliminary Approval of Site Plans should be available to Town Plan Commission members prior to making any recommendations to the Town Board. Town Zoning Administrator, Jerry Trochinski, suggested updating Town Municipal Code 6.5.

A discussion was held on the Town Municipal Code Chapter 9, Application and Permit Fees. Further review will be necessary.

Future Agenda Items: Camping Permits for camping activities for Commercial and Agricultural Zoning and Update Fee Structure Chart in Chapter 9 of Town Municipal Code. Review and revise Chapter 6.5(a) and 6.5(b) of Town Municipal Code.

Set December 2012 Meeting Date: December 3, 2012, at 7:00pm.

Dennis Miller moved to adjourn the meeting. Second by Paul Resop. Motion carried unanimously.

Respectfully submitted,

Michelle Prellwitz

Robert Sillanpaa

Andy Seaman

Secretary

Chairman

Vice Chairman